

SECRET/[REDACTED] ONLY

25X1A

Approved For Release 2000/06/05 : CIA-RDP78-03090A000500010008-7

## SCHEDULE OF COURSES

January - June 1968

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SCHEDULE OF COURSES

Administrative Procedures 1 week - Full time.

5 - 9 Feb	3 - 7 June
25 - 29 Mar	24 - 28 June
15 - 19 Apr	

ADP Orientation 3 days - Full time.

30 Jan - 1 Feb	30 Apr - 2 May
27 - 29 Feb	11 - 13 June
2 - 4 Apr	

Advanced Management (Planning) 5 1/2 days - Full time.

14 - 19 Jan	19 - 24 May
17 - 22 Mar	

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[REDACTED]	2 - 3 weeks - Full time.
5 - 20 Feb	3 - 18 June

Basic Country Survey: USSR 2 weeks - Full time.  
3 weeks - Part time.  
22 Apr - 3 May

Briefing Techniques See Intelligence Briefing.

Challenge of Worldwide Communism 3 weeks - Full time.  
29 Jan - 14 Feb 18 Mar - 5 Apr  
14 Feb - 1 Mar 6 - 24 May

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[REDACTED]	2 weeks - Full time.
5 - 16 Feb	10 - 21 June
8 - 19 Apr	

China Familiarization 1 week - Full time.  
22 - 26 Jan 8 - 12 Apr

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[REDACTED]	2 weeks - Full time.
26 Feb - 8 Mar	13 - 24 May

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[REDACTED]

2 weeks - Full time.

29 Apr - 10 May

Clerical Refresher

4 weeks - Part time.

8 Jan - 2 Feb

22 Apr - 17 May

12 Feb - 8 Mar

27 May - 21 June

18 Mar - 12 Apr

Communist Party Organization and Operations

4 weeks - Part time.

29 Jan - 16 Feb

Conference Techniques

Not Scheduled.

[REDACTED]

8 days - Full time.

17 - 26 June

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3 weeks - Full time.

6 - 24 May

3 1/2 days - Full time.

10 - 13 Mar

9 - 12 June

Effective Speaking

12 weeks (27 hrs) -

Part time (1 session a week)

14 Feb - 24 Apr

Field Finance and Logistics

3 weeks - Full time.

29 Jan - 16 Feb

20 May - 6 June

18 Mar - 5 Apr

Geography of the USSR

6 weeks - Part time

On Request.

Information Reporting, Reports, and Requirements

3 weeks - Full time.

8 - 26 Jan

8 - 26 Apr

26 Feb - 15 Mar

10 - 28 June

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[REDACTED]

1 week - Full time.

12 - 16 Feb

13 - 17 May

25 - 29 Mar

20 - 24 May

Intelligence Briefing

18 days - Part time.

4 - 27 Mar

Intelligence Production

9 weeks - Full time.

4 Mar - 3 May

3 June - 2 Aug

Intelligence Research Techniques

4 or 6 weeks (2 or 3 days a week) - Full time.

3 - 14 June

Intelligence Review

2 weeks - Full time.

15 - 26 Apr

Intelligence Techniques

3 weeks - Full time.

29 Jan - 14 Feb

18 Mar - 5 Apr

14 Feb - 1 Mar

6 - 24 May

Introduction to Communism

2 weeks - Full time.

2 - 12 Jan

8 - 19 Apr

4 - 15 Mar

3 - 14 June

Introduction to Intelligence

2 weeks - Full time.

15 - 26 Jan

25 Mar - 5 Apr

12 - 23 Feb

20 - 31 May

Introduction to Map Reading and Imagery Analysis

8 days (over 3 wks) - Full time.

3 - 19 Jan

15 Apr - 1 May

Language Courses

See End of Schedule

Management

1 week - Full time.

12 - 16 Feb

6 - 10 May

Managerial Grid Seminar

6 days - Full time.

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Midcareer Executive Development Course 6 weeks - Full time.

28 Jan - 8 Mar

28 Apr - 7 June

3 weeks - Full time.

3 - 21 June

13 weeks - Full time.

27 May - 23 Aug

11 weeks - Full time.

4 Mar - 17 May

4 weeks - Full time.

8 Apr - 3 May

3 weeks - Full time.

29 Apr - 17 May

8 - 26 Jan

26 Feb - 15 Mar

Orientation to Intelligence

2 weeks - Full time.

4 - 15 Mar

Politics Workshop

3 1/2 days - Full time.

28 - 31 Jan

21 - 24 Apr

Soviet Bloc Operations

2 weeks - Full time.

22 Jan - 2 Feb

27 May - 7 June

18 - 29 Mar

Supervision

1 week - Full time.

22 - 26 Jan

15 - 19 Apr

Support Services (Includes 1 wk Grid)

7 weeks - Full time.

11 Mar - 3 May

3 June - 26 July

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Support Services Review: Trends and Highlights

3 1/2 days - Full time.

5 - 8 Mar

4 - 7 June

30 Apr - 3 May

Vietnam Training

Vietnam Area

15 - 19 Jan

22 - 26 Apr

11 - 15 Mar

10 - 14 June

Records I

1 week - Part time.

8, 10, 12 Jan

4, 6, 8, Mar

RECORDS II

1 week - Part time.

29 Jan - 2 Feb

20 - 24 May

18 - 22 Mar

Records III

2 days - Part time.

11 - 12 Mar

6 - 7 May

Review

9 days - Full time.

19 Feb - 1 Mar

27 May - 7 June

Writing Workshop (Advanced)

4 weeks (28 hrs) - Part time.

Not Scheduled.

Writing Workshop (Basic)

4 weeks (28 hrs) - Part time.

27 May - 7 June

18 June - 11 July

Writing Workshop (Intermediate)

4 weeks (28 hrs) - Part time.

2 - 19 Jan

17 June - 10 July

Writing Courses: Correspondence

On Request.

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Language Courses

Full time

French, German, Italian, Portuguese, and Spanish:

2 January 1968	1 July 1968
4 March 1968	(also 3 September 1968)
6 May 1968	

Russian, Polish, Serbo-Croatian, Czech, Hungarian:

2 January 1968 and  
16 September 1968

All other Languages:

15 January 1968 and  
16 September 1968

Part time

All Languages:

2 January 1968 and  
6 May 1968

Note: Full-time courses last for six months; part-time courses, most of which meet for two hours in the morning three days a week, are scheduled for a total of either 100 hours or 200 hours.